

Journey Log - Required for Practice & Qualifying

It is a requirement of The Duke of Ed, that Participants keep a log during both their practice and their qualifying journeys. A log is comprised of field notes/records taken during the journey. See below for some suggested information to gather in your journey log whilst on expedition:

- Navigation notes (including route times and route decisions made, new tracks/features discovered, sketch maps etc.)
- Details regarding weather, terrain and landmarks/formations experienced
- Vegetation and animal/bird life experienced
- Historic/cultural/scenic observations
- Adequacy of equipment, clothing, food etc.
- Campsites/accommodation used
- Experiences regarding teamwork (e.g. morale, leadership, decision-making)
- Personal reflections (including strengths, weaknesses, concerns and accomplishments, highs, lows and what you may have learnt about yourself)
- Any noteworthy observations or events
- Information regarding any incidents that may have occurred during your adventurous journey – such as:
 - change of route plan from the initial plan
 - unexpected weather impact
 - equipment failure
 - illness or injury to any group member
 - what action was taken to deal with this incident
- Details regarding the accomplishment of the journey purpose.

Journey Reports - Required for Qualifying Only

Participants use their qualifying journey log to compile and submit/present a report of their qualifying journey to their Adventurous Journey Assessor (see the AJ Assessor Sign-Off section for more information). The report is the final requirement of the Adventurous Journey Section and must be presented in a PDF document.

We request that you present your report in a format that can be converted to PDF for submission. We expected a minimum of:

2 full pages for Bronze
3 full pages for Silver
4 full pages for Gold

Suggested information to include in the qualifying journey report:

- Route/Map – showing route, a route plan, meal stops, check or rendezvous points and camp sites.
- Equipment List – together with comments on equipment taken which was inappropriate or not needed; and equipment not taken but which would have been helpful; details of any repairs or maintenance required.
- Clothing List – with comments as for equipment (see above).
- Food List – including menus and comments on adequacy of rations.
- Comprehensive Description Of the Journey – This is to be based on the Journey Log (see suggested information as listed in “Journey Log” detail above). The journey report should also include any other matter relating to the trip and its organisation.
- Supporting Evidence – sketches, detailed maps, photos, video, clippings, etc.

ASSESSOR SIGN-OFF INSTRUCTIONS

PRACTICE EXPEDITIONS

1

During your expedition:

Take notes for your journey log

2

Post-expedition:

Create your journey log and convert to PDF format.

TEST EXPEDITIONS

1

During your expedition:

Take notes for your journey log

2

Post-expedition:

Create your journey report by combining your journey log with your route planning documents, equipment/food/clothing lists, day by day description, photos/sketches and other details outlined on page 1. Once finished, convert to PDF format as one document.

...STEPS CONTINUED FOR BOTH EXPEDITION TYPES...

3

To submit log/report for Assessor review:

Go to www.campsomerset.com.au/submit-journey-report.html

OR

Go to www.campsomerset.com.au / click "DUKE OF ED" / click the button under "Need Assessor Sign-Off?" - this will open the online form

Please note: During peak times (usually the period just before, during and just after the holidays when we have open expeditions) waiting periods can be up to one month. If you know your journey report has been submitted successfully please avoid re-submitting as you will only lengthen the waiting time for others. You will your submission has been successful if you receive a confirmation email shortly after and/or a thank you message pops up on screen after your submit.

4

Upon reply:

If you have been approved, follow the instructions set out within the email. If you have not been approved you must make the suggested changes and resubmit via the online form.

5

With Assessor Approval:

The approval email you receive replaces the 'Assessor Summary Sheet' normally signed by the Assessor. So when you go to submit the Adventurous Journey section on the ORB you can elect Option A and upload a copy of the approval email, or you can elect Option B if your Award Leader has acknowledged they have been supplied a copy.